

Technical Officer -MHPSS (Job Advertisement)

Technical Officer -MHPSS (1open position)

Closing date: 17 May 2024

Handicap International that runs its program under the operating name Humanity & Inclusion (HI) seeks for **Technical Officer -MHPSS is based in Mae Sot office under the supervision of the Disability & Social Inclusion Project Manager, based in Mae Sot.**

HI is engaged in an employment policy in favour of employees with disabilities.

HI reserves the right to not accept applications submitted after the deadline. Only shortlisted candidates will be contacted for testing and an interview.

PROJECT HISTORY

Handicap International, now operating under the name Humanity & Inclusion (HI), is a non-profit independent and impartial aid organization working in situations of poverty, exclusion, conflict and disaster. HI works in emergency, post-emergency reconstruction or rehabilitation, chronic crises and development settings.

HI works alongside persons with disabilities and vulnerable populations, taking action and bearing witness in order to respond to their essential needs, improve their living conditions and promote respect for their dignity and fundamental rights. HI works to meet the needs and defend the rights of children, women and men with disabilities.

Since its creation in 1982, HI has gone on to work in around 60 countries worldwide, for the benefit of several million people.

In Thailand, HI started working in 1984 and currently implements activities for Burmese refugees along the Thailand-Myanmar border under three thematic areas: Rehabilitation, Disability Social Inclusion (DSI) and Explosive Ordnance Risk Education (EORE).

For more information on the organization, please see Humanity and Inclusion website: <https://hi.org/en/index> and the online presentation of the organization: <https://www.youtube.com/watch?v=3p2OWI6T3AY&t=127s>

WORKING ENVIRONMENT

HI Thailand has three main pillars of intervention within the Myanmar/Thailand Program:

- Armed Violence Reduction (AVR) including Explosive Ordnance/Mine Risk Education,
- Inclusion of persons with disabilities with Disability Social Inclusion (DSI), with a MHPSS component,
- Health with project covering physical and functional rehabilitation.

OBJECTIVES OF THE POST

The position is under the responsibility of the Disability & Social Inclusion Project Manager, the Technical Officer (MHPSS) contributes to the implementation of Humanity & Inclusion's mandate and 10-year strategy in his or her home country. He/she contributes to the implementation of projects by providing technical expertise and ensuring that the quality and impact of the project(s) concerned is optimised. He/she works closely with the programme's technical team.

JOB DESCRIPTION

Mission/ Responsibilities

Mission 1: Provides guidance and technical support in accordance with the overall technical frameworks and standards

- a. Provide Mental Health and Psychosocial Support (MHPSS) support, Psychological First Aid (PFA) and Disability Inclusion Awareness for focal points in Tak, Kanjanaburi, and Mae Hong Son Province
- b. Support and supervise focal points to provide MHPSS, PFA and Disability Inclusion Awareness in the field
- c. Contributes to the coordination of MHPSS activities and interventions in the field, including between multiple project teams
- d. Provide appropriate technical guidance and support to the Project Manager and/or Senior Technical Officer
- e. Ensure that the project activities are implemented according to internal quality and technical standards and proposes adjustments or improvements if necessary.
- f. Adapt project documentation as required in accordance with global technical norms and standards
- g. Contribute to the regular reporting of the technical activities of its perimeter (collection and analysis of the technical data collected) in conjunction with the project team and the MEAL team.
- h. If relevant, ensure coordination and collaboration with the technical partners of the project as delegated by the specialist or the project leader
- i. Propose Research & Studies Topics
- j. Supervise data collection for research activities

Mission 2: Provides the technical expertise for his/her project

- a. Organize and coordinate training sessions in the field (preparing content, facilitating training space)
- b. Provides support to adapt and translate relevant documents and clinical methodologies in the programs
- c. Ensure that the activities implemented comply with technical norms and standards
- d. Adapt the project documentation to technical norms and standards, when necessary
- e. Make sure global and field technical specialists get the information they require and collaborates with Technical Divisions when necessary
- f. Collect the elements necessary for capitalisation or scientific documentation exercises
- g. Contribute to technical learning under the responsibility of the specialist or project manager, based on good practice
- h. Responsible of technical learning from projects by drawing on lessons learned and good practices
- i. Adjust his/her activities to audit recommendations, if applicable
- j. Is in charge of the technical quality and relevance of project activities implemented
- k. Appropriate the norms and standards anticipates and prepares for nexus adjustments
- l. Propose research & Studies Topics
- m. Supervise data collection for research activities
- n. Contribute to the terms of reference for evaluations
- o. Implement recommendations for improving the technical quality of projects

- p. Ensure the technical quality and relevance of project activities implemented within his scope of expertise conduct self-evaluation of his/her project and participates to evaluation cycles under the supervision of the Project Manager

Mission 3: Contributing to the animation of his/her sector

- a. Contribute to technical recruitment. Of the community workers
- b. Contribute to or lead the technical training required in his or her emergency response.
- c. Contribute to the skills upgrading plan for professionals in its sector and may be a third-party assessor.
- d. May contribute to the development of a local talent pool within his/her sector (conducts technical interviews of candidates and makes recommendations, identifies training and coaching needs)
- e. Assists in coordinating technical professional development and facilitating a community of practice, in collaboration with the technical division. Conducts technical trainings for staff as appropriate
- f. Contribute to the design and collection of operational data to ensure adequate monitoring of activities or ad hoc data collection activities, and ensure appropriate measurement of project completion in his/her area of expertise.
- g. Ensure that data processing is established and carried out in accordance with the rules and principles set by the IM/MEAL and by the technical councils of the sector of expertise.

Mission 4: Contributes to ensuring HI's technical influence within its perimeter

- a. Contribute to the influence of HI's expertise: can represent HI's technical expertise in relevant local networks and with local partners
- b. If relevant, ensures coordination and collaboration with the technical partners of the project as delegated by the specialist or the project leader
- c. Contribute to HI's external influence by participating in relevant networks
- d. Relay and contributes to advocacy messages under her/his scope
- e. Contribute to new project contents for the continuity or expansion of the project under his/her technical scope
- f. Contribute to the drafting of new proposals for new opportunities under his / her technical scope

Mission 5: Emergency Preparedness and Response Responsibilities

- a. Contribute to the support or to the implementation of the program(s) emergency preparedness and response actions and, during an emergency, adapts his/her work modality to contribute to HI's effective humanitarian response.
- b. Plan, budget, monitor and report expenses related with the Emergency Preparedness and Response activities
- c. Work in close collaboration with the HI Logistic department in order to work efficiently
- d. Be responsible of supplies/ material/ equipment need under Emergency Preparedness and Response activities and send needed requests to logistics for implementation
- e. Follow up on logistic implementation
- f. Network with target groups related with Emergency Preparedness and Response such as NGO/CBO, CSO, Health institution,..etc.
- g. Participate to public relations, promote (and explain) the profile of HI and the local HI programs to relevant parties such as Thai authorities, local Thai NGO's, partner organisations, etc

It is expected that the position holder will perform any other duties as required by the Line Manager that are commensurate with the position.

Duty Station	: Mae Sot
Line Manager of the position holder	: Project Manager (DSI)
Position holder is Line Manager for	: N/A
Position holder is technical referent for	: N/A

Qualification Required

Academic Qualification

- Bachelor degree in Psychology, mental health or related field is required.
- Master degree in Psychology or related field is preferable.

Experience

- At least 2 year of experience providing training and technical supervision in the field of MHPSS is required.
- At least 1 years of clinical psychology and/or community work experience in humanitarian context is preferable.
- Experience working closely in partnership with counterparts, international development agencies, non-governmental organizations, and other collaborators/ stakeholders is preferable.
- Experience in working with people with disabilities in a developing country is required.
- Experience in working in Emergency & Protracted crisis settings is an advantage.
- Experience with developing and implementing tools for screening is preferable.
- Prior experience serving as an advisor/technical team member on a project in a developing country is preferable.

Skills

- Demonstrated problem solving, communication, and advocacy skills.
- Good interpersonal, communication, coordination and networking skills.
- Flexibility and ability to handle multiple tasks simultaneously.
- Networking capacities for building constructive relationships with different actors.
- Strong team management & collaboration & capacity building skills.

Language skills

- Fluency in English writing and speaking and Thai language is required.
- Local languages such as Karen and Burmese are strong assets)

JOB CONDITIONS:

Local work contract, fixed duration contract (potential to be extended)

We offer also: nice working environment such as 21 days of annual leave, 5 working days, 15 days of public holidays, 5 days special leave for family event, Social Security & Worker Compensation Fund, Group life & health, phone card credit, 13th month bonus, seniority of 1% after the 1st year of employment and training possibilities

Start preferably: **4 June 2024 or earlier**

How to apply: In the subject line of the email please write **“Technical Officer-MHPSS”**

IMPORTANT: In the content of the CV please outline responsibilities and tasks from previous & current work, volunteer experiences and training received.

Please send all applications (cover letter, CV, copy of Thai ID card, educational certificate, training certificate) to: recruitment@thailand.hi.org

Only candidates who passed the administrative selection will be taken into consideration for a technical assessment and will be afterwards notified of the final decision. Selected applicants may be invited for an interview. HI reserves the right to contact the applicants for further information before the final selection of the selection committee.

Humanity & Inclusion encourages qualified persons with disabilities or chronic illness and women to apply. HI is committed to protecting children and vulnerable adults from harm.

Employment is subject to HI protection standards including background checks and adherence to HI protection policies (Child protection, PSEAH), Fraud and corruption and Code of Conduct. All information shared by the applicants remain confidential.

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